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Please Read Entire Letter Before Going to the Circuit Court Clerk's Office

After reading this letter, if you still have questions, you may contact the Division of Driver Licensing at 502-564-1257 for further assistance. This letter is an attempt to inform you of requirements you must meet prior to applying for a CDL license/permit.

Per 49 CFR 383.71 of the Federal Motor Carrier Safety Regulations all CDL holders/applicants are required to have a valid medical certification or federal/state medical waiver, Self Certification and Commercial License application on file with the Department of Vehicle Regulation, Division of Driver Licensing prior to CDL permit/license issuance.

Enclosed in this packet are the Commercial Driver License Application, the Medical Examination Report and Self Certification form. You will need to make an appointment to have your medical examination completed by a physician of your choice. If you pass the medical examination, the physician will issue you a medical certificate. You will need to complete the CDL application and the Self Certification form then sign and date them. You must provide the Division of Driver Licensing with a copy of your medical certificate, Self Certification form and the CDL application. **The circuit court clerk can not enter your medical information.** Once the information is received, the Commercial Driver License Section will review the medical certificate for authenticity and may contact your medical examiner for verification and/or additional information. **Therefore, you will not be issued a commercial permit/license the same day your medical certificate, Self Certification form and CDL application is received in this office.** Once your medical certificate is verified, the Commercial Driver License Section will mail a letter informing you that your driving record has been updated. You will then be eligible to apply for a CDL permit/license.

Mail the **Medical Certification Card, Self Certification form and CDL application** to Division of Driver Licensing, 200 Mero St. Frankfort, KY 40622, fax to 502-564-3250 or scan your document and email it to KYTC.CDL@ky.gov. **The driver is solely responsible to forward the information to the Division of Driver Licensing.** If any of the required documents are missing, you will not be eligible for CDL issuance.

All Kentucky CDL applicants/holders are required to have a DOT medical certificate.

Do we have your current address? If not, it is vital that you provide it. Otherwise, you will not receive important updates and information concerning your commercial license status and requirements. **KRS 186.540- states that a driver has ten (10) days to update the address.**