




**SOUTH CAROLINA DEPARTMENT OF MOTOR VEHICLES**  
**INFORMATION SHEET**  
**REQUIREMENTS FOR OBTAINING HAZARDOUS MATERIAL ENDORSEMENTS**

DL-400 (IS)  
Rev. 1/14

Commercial drivers must submit to a background records check and submit fingerprints to the Transportation Security Administration (TSA) for authorization to transport hazardous material. This process is in accordance with the USA PATRIOT Act (Public Law 107-56 enacted by Congress on October 25, 2001). The SC Department of Motor Vehicles (SCDMV) will not **issue a first time** SC hazardous material endorsement (HME) to a CDL holder; or **renew** any CDL HME unless the driver submits fingerprints and obtains a TSA security clearance.

Effective December 27, 2013 all HME applicants must go to one of TSA's Universal Enrollment Center (UEC) to have fingerprints and biographical information collected for a security threat assessment. TSA authorized *MorphoTrust* to collect fingerprints, biographical information and the security threat assessment fee of \$86.50. **NOTE:** This cost does not include the DMV application, license and knowledge test fees for the SC credential itself.

- A. **First steps you must take to obtain or renew an SC CDL with HME** (not necessarily in this order):
1. Pass the hazardous material knowledge test in any SCDMV office.
    - a) Complete Form 447-CDL *Application for a Commercial Driver's License* in any SCDMV office.
    - b) Pay SCDMV a **\$15.00 application fee** plus a **\$2.00 fee** to take the **HAZMAT knowledge test**.
  2. Pre-enroll online or by phone **BEFORE** visiting a Universal Enrollment Center to apply for a security threat assessment. The website is <https://universalenroll.dhs.gov/hme-home> and the phone number is **1-855-347-8371**.
  3. Take acceptable identity documents and payment of \$86.50 with you to one of the Universal Enrollment Centers to complete the security threat assessment process and have your fingerprints recorded.
    - a) A list of TSA's acceptable enrollment documents is provided on their website at <http://www.tsa.gov/stakeholders/acceptable-enrollment-documents>
    - b) *MorphoTrust* does not accept cash or personal checks. *MorphoTrust* will accept the following methods of payment: Credit/Debit Cards (Visa, MasterCard, or Discover); Paper payments must be made payable to *MorphoTrust USA, Inc.* (Money order, cashier's check, or company check).

<b>UNIVERSAL ENROLLMENT CENTERS in South Carolina</b>		
City	 By MorphoTrust USA	Hours of Operation
<b>CHARLESTON</b>	Coastal Glass Business Center 3025 Ashley Phosphate Road Unit B2-B North Charleston, SC 29418	Mon – Fri: 8:00AM - 12:00PM & 1:00PM - 4:00PM
*This location is open until the new location at 1954 Ashley River Road opens. ➡		
*This location will open in the near future. ➡	1954 Ashley River Rd, Suite E & F Charleston, SC 29407	Mon: 1:00PM - 5:00PM; Tues – Fri: 9:00AM – 12:00PM & 1:00PM - 5:00PM
<b>COLUMBIA</b>	612 St. Andrews Rd, Unit 8 Columbia, SC 29210	Mon, Tues, Thurs & Fri: 9:00AM - 12:00PM & 1:00PM - 5:00PM; Wed: 1:00PM - 5:00PM
<b>GREENVILLE</b>	30 Orchard Park Dr, Suite 21 Greenville, SC 29615	Mon – Fri: 9:00AM - 12:00PM & 1:00PM - 5:00PM
<b>FLORENCE</b>	1801 West Evans St, Suite D-103 Florence, SC 29501	Mon, Tues, Wed & Fri: 9:00AM - 12:00PM & 1:00PM - 5:00PM; Thurs: 1:00PM - 5:00PM
<b>NORTH AUGUSTA</b>	Business Technical Center 802 East Martintown Rd, Suite 226 North Augusta, SC 29841	Tues: 9:00AM - 12:00PM & 1:00PM - 5:00PM
<b>ROCK HILL</b>	1742 Herlong Village Dr, Suite 103 Rock Hill, SC 29732	Mon: 1:00PM - 5:00PM; Tues – Fri: 9:00AM - 12:00PM & 1:00PM - 5:00PM

- B. **Once you receive a notification letter from TSA or SCDMV of your security threat assessment results**, take the letter and \$12.50 to any SCDMV office to be issued a five year commercial driver's license.
1. If you passed the security threat assessment and HAZMAT knowledge test, SCDMV will issue you a credential with an H or X endorsement.
  2. If you failed the security threat assessment and/or HAZMAT knowledge test, SCDMV will only be able to issue you a CDL without an H or X endorsement.

**IMPORTANT NOTE:** Depending on the CDL's expiration date, you may have to surrender your current hazardous materials endorsement during the Security Threat Assessment period until you receive approval from the Transportation Security Administration.

For additional information, please reference these websites:  
<https://hazprints.tsa.dhs.gov/Public/> and <http://www.scdmvonline.com>



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### Universal Enrollment Centers in North Carolina and Georgia

These are the office locations, at the time this form was last revised, which are subject to change. It is the customer's responsibility to visit the Department of Homeland Security's website <https://universalenroll.dhs.gov/locator> for the most current locations, directions, hours of operation and to find other centers located across the country

#### NORTH CAROLINA centers that are near to South Carolina

**O'Neill Enterprises, Inc.** This location is "By Appointment Only" for HazMat applicants. Please call  
HME Enrollment Center (919) 877-1288 to schedule an appointment for fingerprinting.  
2161 Hendersonville Road, Suite D  
Arden, NC 28704

- 37.0 miles from Greenville, SC
- 42.4 miles from Pickens, SC
- 50.0 miles from Cherokee, SC
- 59.8 miles from Seneca, SC
- 67.2 miles from Anderson, SC
- 90.4 miles from Abbeville, SC

**O'Neill Enterprises, Inc.**  
HME Enrollment Center  
818 East Blvd.  
Charlotte, NC 28203

Mon - Fri: 8:30AM - 11:30AM  
Note: The address on the building shows 820; the physical mailing address is 818.

- 23.9 miles from Rock Hill, SC
- 32.3 miles from Lancaster, SC
- 53.7 miles from Chesterfield, SC
- 77.7 miles from Bennettsville, SC

**Wilmington, NC**  
UES Enrollment Center  
2632 Carolina Beach Road, #4  
Wilmington, NC 28412-1890

Mon - Fri: 8:30AM - 12:00PM & 1:00PM - 4:00PM  
Note: The Wilmington Enrollment Center is located in the Shipyard Medical Center.

- 83.3 miles from Dillon, SC

#### GEORGIA centers that are near to South Carolina

**Drug & Alcohol Testing of Georgia, Inc.**  
HME Enrollment Center  
1825 Highland Westgate  
Dublin, GA 31021

Mon, Tues, Thurs, and Fri: 8:00AM - 11:00AM & 12:00PM - 5:00PM;  
Wed: 8:00AM - 12:00PM

- 101.7 miles from McCormick, SC
- 104.0 miles from Edgefield, SC

**Savannah, GA**  
UES Enrollment Center  
1481 Dean Forest Rd.  
Bldg. 200 Suite C  
Savannah, GA 31405-9342

Mon: 8:30AM - 12:00PM & 1:00PM - 6:00PM;  
Tues - Fri: 8:30AM - 12:00PM & 1:00PM - 4:30PM  
Note: Tractor-trailer parking is available in a parking lot directly across the street from the Enrollment Center. The lot can only hold two trucks at a time

- 31.5 miles from Ridgeland, SC
- 85.5 miles from Aiken, SC

**Monroe's Paramedical Service, Inc.** Mon - Fri: 8:00AM - 1:00PM & 2:00PM - 4:30PM  
HME Enrollment Center  
5302 Frederick Street, Suite 203  
Savannah, GA 31405

- 37.4 miles from Beaufort, SC
- 57.3 miles from Hampton, SC
- 85.3 miles from Barnwell, SC
- 62.8 miles from Allendale, SC